

November 7, 2011

The monthly meeting of Tunkhannock Township Board of Supervisors was called to order at 7 PM by Chairman White. A salute to the flag was recited. This meeting was recorded. In attendance were: Supervisors Randy White, Ernest Reich, Glenn Shupp, Judy Gingham, secy., Patrolman Mark Papi, Ken White, Road foreman, Tom Daniels, Park, Bob and Doreen Zalewski, Veto Barziloski Jr., Phil Taylor, Tom Cahill, Bob Baker, Wyo. Co Press

October Minutes were reviewed. A motion to accept the minutes as written was made by White, second by Reich with Shupp in agreement.

Outstanding Invoices were reviewed. An Order to Pay was made by Shupp, second by Reich, White in agreement except for Ck. # 8483, #8484, (replaced with Ck # 8525, Milnes Engineering, # 8526 B.F.Environmental) & #8487 Harleth Davis, Motion carried to pay all submitted invoices.

October Financial Reports were distributed to the Board. (report on file). Balances as of 10/31 in accounts for general use: Gen. Funds – Peoples Checking \$51,206.67- PLGIT Savings \$194,025.59 – Peoples Savings \$226,696.06- State fund – PLGIT \$ 32,775.25 and Park Fd. PLGIT \$ 371.10 - Peoples \$ 10,072.09.

Requisition Slips – The secy. requested to hire a company to clean the rugs after the Nov. election. The board granted her request.

Road Dept. Report – Ken White report on the month's activities as items concerning the Sept. flood, repair ditches and need to replace a lot of pipes.

Police Dept. Report – Patrolman Mark Papi gave the monthly activity report (report on file).

Park Dept. Report –Tom Daniels gave the report as: limbs & branches debris from the snow end of October. There are 3 sink holes in the open fields, 2 in the large field and 1 in the first field.

On Nov. 2nd Glenn and Judy met with representatives from Penn Dot and their engineers about the moving of the old bridge off SR 92 N and placing it in the park. It looks like the best option is to relocate it to the park. No discussion on financing the project was addressed at this meeting.

OLD BUSINESS

Act 537 Plan Study – the project is slowly moving forward.

Draft Flood Plan Ordinance has not been reviewed. The Board will review it after the budget workshop.

Flood Issues – April 2011 flooding – Disaster # 4003- PEMA has approved our application for the Park to repair the flood damage to the road to the green pavilion. Payment in the amount of \$12,716.33 will be electronically transferred with 3 to 4 weeks. (received payment on the 11/7.)

On Nov. 1st Shupp, Ken and Judy met with representatives from FEMA/PEMA at the EMA Bldg. for the kick-off meeting for the Sept. flood damage. They did a site visit to the bridge on Old Turnpike Road and the ditches on Jayne Road. A meeting with a project agent will be held within two weeks.

FEMA is offering an acquisition program for homeowners that have sustained more than 50% damage to their homes. The County is taking the lead as the main applicant. The twp. has approx. 6 to 7 eligible properties. A motion to be included in the County's application was made by White, second by Reich with Shupp in agreement. The letter of Intent will be completed and forwarded to the County.

NEW BUSINESS

SR 92 S Parking Ban Ordinance – The solicitor has reviewed the draft ordinance. The final draft is ready for advertising. A motion to release the draft ordinance for advertising was made by White, second by Reich with Shupp in agreement. Adoption date will be at the Dec. 5th meeting.

Bartron's Map Revision – Stark Bartron is requesting a map revision from FEMA of the federal insurance rate map for his business on SR 92 S. With the initial construction activity, additional fill was place to elevate the bldg. for a lower insurance rate. As part of the application, the twp must sign a document. The Board will forward the documents to solicitor to review before agreeing to sign.

Budget Workshop – The Board agreed to hold the 2012 budget workshop on Mon. Nov. 21st at 6 PM.

Community Block Grant application was received. Twp usually does not have any projects that qualify for funding.

DEP – Williams Field Services - applied to DEP for an Air Quality Permit. Notice was received that the administrative completeness review has been approved. Additional series of reviews are still pending.

Subdivision – Tunkhannock Methodist property off Sunnyside Road is subdividing the parcel into 2 parcels. A parcel of approx. ½ acres with house which has borough sewer and water and the remaining land of approx. ¾ acres as the second parcel. No comments or concerns from the Board.

CORRESPONDANCE

PSATS Notice – The State has adopted a new law starting Jan. 1st 2012 to raise the bidding requirement limits from: quotes required from \$4,000 to \$10,000 and bids over \$10,000 to quotes required from \$10,000 to \$18,500 and bids over \$18,500.

OPEN TO THE FLOOR

Bob Baker asked for clarification on the Bridge, Parking Ban and Floodplain ordinance. He also inquired about the placement of FEMA trailers in Highfields. White replied that FEMA/PEMA has been in contact with the Board about the placement of trailers in that area.

Veto Barziloski asked about some of the changes in the floodplain ordinance. Most everything will remain the same but the draft ordinance from FEMA has some sections where the twp. has to choose different options.

Bob and Doreen Zalewski voiced their concerns about some potholes and debris at both entrances to Fox Bridge. Ken will address the issues. They also asked questions about the status of the water withdrawal site on Fox Road such as closing the road and cutting a trench across the road instead of boring, parking on the road and the mud on the road.

Tom Cahill voiced his concerns about locating the trailers behind Highfields and the additional traffic. He requested making Jeffstone Drive a one-way. The Board will review the issue.

White adjourned the meeting to executive session at 7:35 PM
In attendance were the Board, Judy Gingher, secy. Ken White and Chief Ely.
Topic of discussion was a legal matter and personnel.

The meeting reconvened at 8:10 PM. The Board agreed to hire Rebecca Kilmer at \$8.00 p/hr to assist the secy. and the police dept.

A motion to adjourn was made by Shupp, second by White with Reich in agreement.

Respectfully Submitted,

Judy Gingher, secy.

NOVEMBER 26, 2011

Due to a death in the Secy. family, the Board advertised the rescheduling of the budget workshop for Mon. 26th at 6 PM. In attendance were the Board, Judy Gingher, secy. Chief Ely and Ken White Road Foreman and Veto Barziloski Jr.

The Board reviewed the budget worksheet submitted by the Secy. The Board approved the draft 2012 budget which did not include any tax increases.

Other business:

The Board reviewed the draft floodplain ordinance. A motion release the draft for public comment was made by White, second by Reich with Shupp in agreement. Tentative adoption date is at the end of the year meeting.

Iroquois Trail Partnership Agreement – the Board review a draft agreement between Tunk. Borough, Tunk. Twp. and the Wyoming Co. Parks and Trails Association. The agreement will be forwarded to the Solicitor for review and comments.

Parking Ban Ordinance – will be ready to sign at the Dec. 5th meeting.

Request for Conf. Room – a local community 4-H club asked to use the conference room to hold their monthly club meetings. They were meeting at the Dept. of Ag building. Due to the flood damage, the bldg. is not available. The Board agreed to allow a trial period of 3 mos.

The meeting adjourned at 7:50 PM.

Respectfully Submitted,

Judy Gingher, secy.

DRAFT